



VCU

School of Education

Master of Teaching and Teacher Preparation Application Resource

Thank you for your interest in teaching, passion for education, and enriching the minds of the next generation. This checklist serves as a resource for students applying to initial licensure graduate programs in the VCU School of Education. Please see the [Master of Teaching \(M.T.\)](#) and [Teacher Preparation](#) pages for the most updated testing and application process. Below are some key checklists and resources that will help you as you move through your next steps.

Important Admission Deadlines

Semester	Teacher Preparation	M.T.
Fall	April 1st	February 1st
Spring	October 15th	October 1st
Summer	n/a	February 1st

Teacher Preparation Timeline suggestions

Your current academic year standing (freshman, senior, graduated from your undergraduate program, VCU vs other institution student), will determine if you apply to teacher preparation and your M.T. program concentration **at the same time** or if you **apply for teacher preparation first**.

M.T. Timeline suggestions

Students can start applying to their M.T. program up to a year in advance. See deadlines above to set your plan.

Things to prepare for your **Master of Teaching** application:

- Received or pursuing a bachelor’s degree with a major matching the degree concentration OR an appropriate liberal studies major for those in the elementary education concentration
- Statement of intent- [see Application Support resources on](#) our website for tips
- 3 letters of recommendation
- GRE taken within the last 5 years*
- Official transcripts from all previous academic institutions (*VCU student transcripts will be automatically pulled into your application file*)
- Checked prerequisite requirements for your future M.T. concentration (see website for [concentration specific resources](#))
- Submission of [online graduate application](#)

**Please note that as of 12/2019 we no longer accept the MAT for admission into the M.T. program.*

Note: The GRE can be used for **BOTH** your Teacher Prep and M.T. applications

For questions about creating an application process that works for you please email soeinfo@vcu.edu.

Teacher Preparation Timeline suggestions

Current **VCU students** can apply to teacher prep as soon as they meet the requirements outlined below. **Students from other institutions** will need to first apply to the M.T. program and apply to teacher prep after acceptance into the M.T. when they have been issued a VCU ID. Note: Late applications for Teacher Prep are reviewed on a case-by-case basis for students applying from other institutions.

Things to prepare for your **teacher preparation** application:

- Completed 60 or more college level credits- *Semester completed:* _____
- 3.0 GPA (2.8 for secondary)- cumulative OR last 60 credits
- EDUS 301- Human Development and Learning @ VCU or equivalent: *Semester completed:* _____
- [Virginia Communication Literacy Assessment](#) (VCLA): *Date completed:* _____
- SAT/ACT/**GRE** (within 5 years- [see score ranges](#)): *Date completed:* _____
- [Online Teacher Prep application](#): *Date submitted:* _____
- Descriptive statement
- Other certification/transcript requirements as outlined in the online application (U.S. issued social security number, criminal conviction information, etc)

Your Path To Licensure “Gate” Information

The School of Education has adopted a Gate system for our initial licensure programs to highlight the major transition points for the Educator Preparation Program (EPP) matriculation. There are five gates as checkpoints to ensure candidate success and program completion. Not all gates apply to all programs. Based on the candidate’s degree goals and origin of undergraduate degree, candidates may complete some gates simultaneously.

Gate 1: Teacher Preparation Admission**

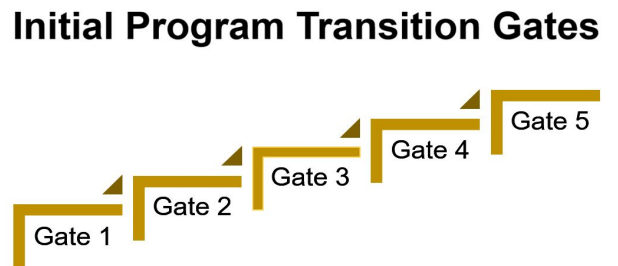
Gate 2: [Practicum Admission](#)

Gate 3: Graduate School Admission**

Gate 4: [Internship/Externship Admission](#)

Gate 5: [Exit Clinical Experience and Program](#)

***Note that this applies to students entering our programs from VCU. Students from all other institutions will complete the Graduate School M.T. Application first, and then will work with our licensure team to apply to Teacher Preparation once you have a VCU student ID.*



Common FAQs

Q: What if I miss the deadline to apply for the M.T., do I have to wait a whole semester?!

A: We accept M.T. applications after the deadline on a case-by-case basis. Please email soeinfo@vcu.edu if you are worried about meeting the current deadline for applications.

Q: How can I figure out what program aligns with the licensure area that I want?

A: We know it can be confusing as we have new undergraduate programs as well as some programs are still only at the graduate level. The chart on our licensure and reciprocity page under [Licensure and Program Comparison Chart](#) can help explain your options.

Q: How can I make sure I am on the right track for the prerequisite academic requirements?

A: Feel free to submit a [transcript review request form](#) and email soeinfo@vcu.edu if you have questions. Please allow for at least two weeks to hear back from our licensure and faculty team who review these pre-reviews. Please also feel free to reach out to your faculty coordinator for your concentration listed on the [M.T. page](#).

Q: Can I set up a meeting to go over all these different pieces? I just want to make sure I am on-track with everything.

A: Absolutely. We are here to help. Email soeinfo@vcu.edu to learn more about how to set up an appointment with our team and get connected to our licensure team and faculty coordinator.