

# Kaitlin Jones Hinchey

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## EDUCATION

### **Ph.D. in Counselor Education, May 2022**

William & Mary, Williamsburg, VA  
*CACREP-Accredited Program*

### **M.Ed. in Counseling - Family Counseling, May 2016**

William & Mary, Williamsburg, VA  
*CACREP-Accredited Program*

### **Bachelor of Arts in Psychology and Hispanic Studies, May 2013**

William & Mary, Williamsburg, VA

### **Study abroad certificate program in Spanish culture and grammar, 2012**

*The University of Cádiz, Cádiz, Spain*

## LANGUAGES

English (Fluent), Spanish (Proficient)

## LICENSES AND CERTIFICATIONS

**Licensed Professional Counselor (LPC)** July 2019 – Present  
#6414680

**Licensed Marriage and Family Counselor (LMFT)** June 2020 - Present

**National Certified Counselor (NCC)** May 2016 - Present

## EMPLOYMENT

**Assistant Professor**, Virginia Commonwealth University  
Department of Counseling and Special Education (July 2022 – Present)

**Doctoral Co-Director**, The Flanagan Counselor Education Center  
(May 2020-May 2022)

- Directs day-to-day clinic functions such as:
  - Assignment of referred clients
  - Supervision of clinical interns (8 students)
  - Maintenance of privacy and documentation procedures
  - Email, Fax, and Phone correspondence
- Collaborates with director on maintaining grant-funding qualifications
- Directs community outreach initiatives
- Oversees transition to digital clinical management software
- Maintains a clinical caseload of referred families

- Established new offsite partnerships including the W&M Immigration Clinic and the Landing Retirement Community

**Graduate Assistant, William & Mary (August 2019 - Present)** 10-hour GA as family counselor for New Horizons Family Counseling Team at the Flanagan Counselor Education Center

- Maintained clinical notes and contacts
- Met with caseload of 2-5 families weekly
- Engaged in weekly clinical supervision

**Functional Family Therapy Program Supervisor, Family Focus, Inc., (June 2017 - August 2019)**

- Conducts supervision with FFT clinicians twice a week
- Manages outreach efforts and referrals from external agencies and Court Services Units
- Reports on service delivery trends and clinical outcomes
- Complies with all FFT regulations, assessments, and requirements
- Maintains active caseload of 3-5 families

**Sex offender Treatment Provider (Certification Eligible) Family Focus, Inc. (April 2017-August 2019)**

- Co-Lead weekly psychotherapy groups for adult sexual offenders
- Track progress of group members through notes and reports
- Engage with parole officers to ensure continuation of services

**Virtual Residential Team Leader, Family Focus, Inc. (Feb. 2017-June 2017)**

- Organizes weekly team and family meetings
- Coordinates treatment plan and weekly sessions up to 40 hours a week
- Meets with case manager and referral source weekly to coordinate services
- Attends FAPT meetings, court hearings, and other appointments

**Intensive in-Home and Mental Health Skill Building Counselor, Family Focus, Inc., (May 2016-August 2019)**

- Conducts family therapy with at-risk children and adults in their homes
- Assesses children and families for mental health needs
- Uses behavioral interventions to address mental health concerns in the community with adults and children

**Legislative Intern Supervisor, Virginia General Assembly (January - April 2016-2017)**

- Trained and supervised legislative interns
- Managed constituent requests and responses
- Conducted community outreach and campaign events
- Maintained official website

**Intern**, Voices for Kids Court Appointed Special Advocates, (May 2013-October 2013)

- Edited and reviewed monthly court reports
- Created and analyzed profiles of information from ongoing cases
- Acted as advocate and court employee liaison
- Coordinated and implemented continuing education training sessions
- Formatted and distributed monthly newsletters
- Planned fundraising events, donation efforts and social events for volunteers

RESEARCH  
EXPERIENCE

**Research Assistant**, Dr. Jason Chen at William & Mary (August 2019- 2022)

- Reviewed and coded data for ongoing quantitative research project in Educational Psychology
- Collaborated on research development tasks including literature reviews and logic model creation
- Developed learning materials for school-based intervention on gun violence and legislation

**Lab Assistant and Technician**, Child Socio-Emotional Regulation Study - Dr. Janice Zeman, Chair of the Psychology Department at William & Mary (2012-2013)

- Reviewed and edited academic papers for publishing
- Entered and analyzed data obtained in studies
- Transcribed and coded audio and visual data
- Assisted with family involvement in the study and administered materials to participants

**Research Assistant**, Personality Psychology for Dr. Todd Thrash (Summer 2013)

- Coded data for ongoing projects

TEACHING (\* = Online, \*\* = Online due to COVID-19)

**Instructor of Record**, Virginia Commonwealth University (Fall 2022)

CLED 672: *Internship in Family Counseling*

CLED 641: *Advanced Family Counseling*

CLED 605: *Career Information and Exploration*

**Guest Lecturer**, William & Mary (Fall 2021)

Taught one class of EDUC 630: *Family Development*\* (20 students)

- Lectured on chronic illness, alcohol usage, and violence in family systems

**Instructor of Record**, William & Mary (Spring 2021)

Taught EDUC 627: *Marriage and Family Therapy*\* (22 students)

- Led synchronous and asynchronous student discussions of course content
- Graded reflections, subjective exams, and class projects
- Ensured completion of student learning outcomes

**Co-Instructor**, William & Mary (Spring 2021)

Taught EDUC 260: *Truthiness in Education*\*\* (16 students)

Taught EDUC 301: *Educational Psychology* \*\* (2 sections, 38 students)

**Doctoral Teaching Intern**, William & Mary (Spring 2020)

Member of a teaching team for *Practicum in Clinical Mental Health Counseling* (23 students)

- Developed curriculum to address CACREP learning standards
- Led group supervision for clinical mental health counseling students
- Delivered weekly lectures on issues in practicum counseling
- Reviewed student progress during individual supervision

**Teaching Assistant**, William & Mary

*Educational Psychology* (Fall 2019, Spring 2020\*\*, Fall 2020\*\*, Spring 2021\*\*)

*Truthiness in Education* (Fall 2020\*\*, Spring 2021\*\*)

*Marriage and Family Counseling* \*\* (Spring, 2020; 26 students)

- Led student family counseling role plays weekly
- Conducted feedback sessions and aided in counselor development
- Reviewed and graded class experiential papers

**Guest Lecturer** (Summer 2017, Summer 2018) Contemporary Issues in Mental Health Counseling, *William & Mary, Williamsburg, VA*

- Taught graduate class on transitioning from study of counseling to professional practice as community counselors; worked with students on identifying necessary qualities in community counselors and discussed general overviews and expectations of modern practice; overviewed treatment modalities, Medicaid standards, safety protocol, and documentation procedures

AWARDS &  
GRANT  
EXPERIENCE

**Pete Warren Fellows Scholarship** (2021-2022) – Virginia Counselor Association Foundation

**Helen C. Hopper Memorial Scholarship** (2014-2015)

School of Education student pursuing a Master's degree in counseling that has demonstrated a special interest and commitment to family counseling and family life education (\$1,800)

**Grant Writer, VCU**

Applying Critical Discourse Analysis to Examine Whiteness in Broaching Behaviors and Resulting Racial Discussions During Family Therapy with Counselors in Training

*Amount Requested - \$500*

**Grant Writer, William & Mary**

Translation of the Attitudes Toward Family Counseling Scale (ATFCS), IAMFC  
*(Grant not awarded )- \$500*

**Grant Writer, William & Mary**

Translation of the Attitudes Toward Family Counseling Scale (ATFCS), VCAF  
*(Grant not awarded) - \$1,000*

**Grant Writer, William & Mary**

Counseling Support for Latinx Asylum Seekers  
*(Grant not awarded) - \$1,500*

**Grant Writer, Family Focus, Inc.**

Functional Family Therapy, Virginia Department of Juvenile Justice - AmiKids  
*Amount awarded - \$349,725.00*

REFEREED

PRESENTATIONS

**International**

- Chin, P. & **Hinchey, K.** (Accepted, October 2022) *Applying Critical Discourse Analysis to examine Whiteness in broaching behaviors and resulting racial discussions during family therapy with counselors in training.* EB-ACA International Coherence, Athens, Greece.
- **Hinchey, K.** (Accepted- December, 2022) *Spanish Translation and Analysis of the Attitudes Toward Family Counseling Scale (ATFCS).* NBCC International Conference, Online.
- **Hinchey, K.** (November, 2021) *Counselor Social Justice Identity Development Through the Lens of Social Comparison Processes,* AME Annual Conference, Online.
- Haynes, V., **Jones, K.**, Poe, K. & Skeete, M. (November, 2018). *Hashing Out the Hashtag: A Discussion of Moral Development and Criticisms of Modern Social Activists.* AME Annual Conference, Barcelona, Spain
- Dawson, K., Hazelgrove, A. & **Jones, K.** (March, 2016) *Big Problems on Little Shoulders: Addressing Substance Use in Family Therapy with Young Children.* IAMFC Conference, New Orleans, Louisiana.

**National**

- **Hinchey, K.** (Accepted, November, 2022) *Social Comparison as an Unexplored Factor in Counselor Development.* SACES, Baltimore, MD.

- **Hinchey, K.** & Gutierrez, D. (Accepted, November, 2022) *A Model for Counselor & Lawyer Collaboration for Latine Immigrants*. SACES, Baltimore, MD.
- Warraich, L. & **Hinchey, K.** (February, 2022). *Multi-aged group counseling in a family systems context: A grant funded program*. ASGW National Conference, Atlantic Beach, Florida.
- Warraich, L., Lee, A., & **Hinchey, K.** (February, 2022). *The Experiences of Parents and Caregivers during the COVID-19 pandemic: Parenting in the Pandemic Psychoeducation and Support Group*. ASGW National Conference, Atlantic Beach, Florida.
- Mullen, P.R., **Hinchey, K.** & Walker, M. (September, 2021). *Assessment of Professional Counseling Depositions: A Content Validity Study*. AARC National Conference, Cincinnati, OH.
- **Hinchey, K.** & Walker, M. (Accepted – September, 2021). *Development of the Attitudes Toward Family Counseling Scale (ATFCS)*. AARC National Conference, Cincinnati, OH.
- **Hinchey, K.** & Walker, U. (October, 2021). *Counseling Master’s Student Experiences with Doctoral Students in a Shared Programmatic Setting*. ACES, Atlanta, Georgia.
- Kooyman, B., Javaheri, A. & **Jones, K.** (July, 2017). *The Role of Religion and Religious Resources in Shaping the Experiences of Muslim Students in the U.S.* ASERVIC Annual Conference, Richmond, Virginia.
- Kooyman, B., Haynes, V. & **Jones, K.** (September 2016). *Redefining Deficits: The use of Positive Psychology with Families of Transgender Children*. ALGBTIC Annual Conference, San Antonio, Texas.

#### Local

- Chin P. & **Hinchey, K.** (Accepted, November 2022) *Strategies for using sociometric techniques to develop ethnic and racial identity (ERI) and social justice advocacy in family systems*. VCA Annual Conference, Williamsburg, VA.
- Gutierrez, D., Kern-Scheerer, S. & **Hinchey, K.** (March, 2022) *Working Across Disciplines: Best Practices for Attorneys and Mental Health Professionals in Asylum Seeker Evaluations*. Roundtable panel, Fourth Circuit Asylum Law Conference. Williamsburg, Virginia.
- **Hinchey, K.** & Hoyos, M. (April 2021). *Establishment of a Counselor and Lawyer Partnership to Support Latinx Asylum Seekers*. Racial and Social Justice Graduate Research Symposium. William & Mary.

#### NON-REFEREED PRESENTATIONS

- **Hinchey, K.** (January – April 2021). *Family Counseling Support Services for Parents, “Take 5”*, Newport News Public Schools.
- **Hinchey, K.** (November, 2017) *Functional Family Therapy. “Coffee & Collaboration”* DJJ and AMIKids, Richmond, VA.
- Grunhaus, C., Haynes, V., **Jones, K.** & Shield, K (October 2015). *Navigating Teen Social Media Use*. New Kent Public Schools Parent Academy, New Kent, Virginia.

## PUBLICATIONS

- Hinchey, K. (2019). *Social Comparison: An Unexplored Factor in Counselor Education* (unpublished dissertation). William & Mary, Williamsburg, VA.
- Moore, M., Mullen, P.R., **Hinchey, K. J.**, & Lambie, G. W. (*in development*). Differential item functioning study of Counselor Competency Scale-Revised scores
- **Hinchey, K.** & Walker, M. (*In progress*). The Development of the Attitudes Toward Family Counseling Scale.
- **Hinchey, K.** (*In progress*). Social Comparison as an Unexplored Factor in Counselor Education
- **Hinchey, K.** & Walker, U. (*in development*). Counseling Master's Student Experiences with Doctoral Students in a Shared Programmatic Setting.
- Mullen, P. R., Niles, J., **Hinchey, K.**, Leger, R. & Dorais, S. (*Under Review*). School counselors' career-sustaining behavior preference. *Journal of Professional Counseling*.

## PRACTICUM/ INTERNSHIP

### **Doctoral Intern** – New Horizons Family Counseling Center – (July 2020-Present)

- Provided family-based psychotherapeutic interventions to referred families
- Led Clinical Supervision for Master's Student Interns
- Administered a variety of assessments for clinical and research purposes
- Took part in the in the administrative responsibilities of the clinic, including case-management duties and client record maintenance.
- Participated in weekly group supervision

### **Doctoral Intern in Supervision** – William & Mary (January-May 2020)

- Provided weekly clinical supervision to four master's students
- Assessed student counselors for ethical, clinical and professional skills
- Collaborated with student site-supervisors

### **Counseling Intern / Play Therapy Coordinator** - New Horizons Family Counseling Center – (May 2015 – Present)

- Provided family-based psychotherapeutic interventions to referred families
- Administered a variety of assessments for clinical and research purposes
- Took part in the in the administrative responsibilities of the clinic, including case-management duties and client record maintenance.

### **Clinical Intern**, Newport News Juvenile Drug Court – (January 2015 – May 2015)

- Provided individual and group-based psychotherapeutic intervention
- Created and maintained therapeutic programs
- Attended court hearings weekly
- Created and maintained clinical records
- Conducted fundraising letter campaigns

SERVICE &  
LEADERSHIP

**Virginia Counselors Association Advocacy Committee** (August 2021 - Present)  
*Committee Volunteer*

**Session Applicant Reviewer** (June 2021-August 2021) *AERA Annual Conference*

**Virginia Counselors Association Leadership Academy** (August, 2021)

**Support Group Facilitator** (April, 2021) *AAPI Solidarity*, William & Mary Business School

Led support group discussion for members of the AAPI community and allies to discuss student experiences, needs, and to facilitate open sharing and support

**Group Facilitator and Coordinator** (January 2021 – Present) *“Parenting in the Pandemic”* Flanagan Counselor Education Clinic

- Coordinates service provision of a thrice-yearly support and skill-building group
- Supervises and oversees clinical staff

**Search Committee Member** (March-July 2021)

Served as student representative on a search committee for two Online counseling program faculty

**Communications Coordinator** - Graduate Education Association Executive Board at William & Mary School of Education (2015-2016)

- Recorded weekly meeting minutes
- Disseminated weekly school newsletters
- Facilitated Communications between faculty, staff, and students
- Maintained school building information resources

**Student Representative**, Academic Affairs Committee - William & Mary School of Education (2015-2016)

- Attended Monthly meetings
- Reported on Graduate Education Association activities to the committee

**Volunteer**, NAMI Annual Fundraiser, 2015

- Engaged in media outreach to promote event
- Planned logistics for event coordination
- Set up and managed event space

**Child Advocate**, Voices for Kids Court Appointed Special Advocates – (October 2013 - Present)

- Trained in trauma informed practices, privacy law, child abuse and



- neglect law, social services practices, foster care practices
- Engaged in interview training for both children and adults
- Sworn in as a certified advocate for the Commonwealth of Virginia, October 2013

#### PROFESSIONAL DEVELOPMENT

- **PwC Inclusive Leadership Workshop** – Mason School of Business, William & Mary
- **Titanium Schedule EMR Software** - Dr. Rebecca Sheffield, The Flanagan Counselor Education Clinic
  - **Telehealth 101 Webinar** – Dr. LoriAnn Stretch, William & Mary
  - **Trauma-Informed Care Workshop** – Flanagan Counselor Education Clinic
- **Functional Family Therapy Treatment Model** - AmiKids
- **Certified Sex Offender Treatment Provider Training** - VSOTA
- **Gang Member Identification and Treatment Training** - Richmond Department of Probation and Parole
  - **Governor’s Summit on Human Trafficking** - Department of Criminal Justice Conference
  - **Smart Beginnings Coalition for Early Child Education** – Trauma Informed Practice Training
  - **The Children’s Center** – Grief and Coping Training
  - **HIPAA privacy practices training**
  - **SPSS training**

#### PROFESSIONAL AFFILIATIONS

**American Counseling Association** – Member (2014-Present)  
**National Board of Certified Counselors** – Member (2014-Present)  
**International Association of Marriage and Family Counselors** – Member (2014-Present)  
**Chi Sigma Iota: Omega Mu Chapter** – Inducted Member (2014)  
**Virginia Counselor Association** - Member (2014-Present)  
**Association of Counselor Education and Supervision** (2021)  
**Southern Association of Counselor Education and Supervision** – Member (2020-2021)  
**American Educational Research Association** (2021)